



Lower Chattahoochee Workforce Development Board Quarterly Meeting

September 21, 2017
Columbus Consolidated Government
420 Tenth Street
Columbus, Georgia 31902

Type of meeting:

WDB QUARTERLY MEETING

Agenda topics

- | | | |
|-------|--|---------------------------------|
| I. | Welcome | Chester Randolph, Chair |
| | A. Approval of Minutes
(June 15, 2017) | |
| II. | Approval of One-Stop
Certifications | Howard Pendleton, WIOA Director |
| III. | Approval of By-Laws Changes
(Non Board Member Requirement
& GA Rule: 159-2-1-.05(5)) | |
| IV. | Presentation by Georgia Tech | Kenya Harrison, Georgia Tech |
| V. | Approval of Adoption to EPL | Howard Pendleton, WIOA Director |
| VI. | Financial Report | |
| VII. | Old Business | |
| VIII. | Next Meeting | |
| IX. | Adjournment | |





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Type of meeting:

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Board Members in attendance:

Chester Randolph, C. Randolph & Associates
Georgia Bethune (formerly Beard-White), L&S Services
Carl Brown, C. Brown & Associates
Tony Calloway, Calloway & Associates
Doreene Carlisle, GA Vocational Rehabilitation Services
Belva Dorsey, GVRA/Vocational Rehabilitation
Charles Harp, Gildan (formerly Swift Spinning)
Carolyn Hugley, State Farm Insurance Agency
Rick Jones, CCG/ Economic Development
Beverly LaMee, Housing Authority of Columbus, GA
Tricia Llewellyn Konan, Goodwill Industries
Patricia "Ann" McNeer, Master Tax
Gwen Ruff, Columbus Water Works
Saleemah Sabree, Legacy Links, Inc.
Dexter Smith, Communication Workers of USA, Local 3212
Frederick Stoller, Job Corps. - MTC
Wendy Timmons, Sixty-Two Graphic Studio
Eddie Watson, Clay Hill Hunting
Joe Lee Williams, Stewart Co. Bd. Of Commissioners

WIOA Staff

Howard Pendleton
Feleshia Marshall
James Shipp
Lisa Lane

Guest

Kenya Harrelson, Georgia Tech. (presenter)
Robin Cone, GVRA, WIOA Campus
Jeff Deppe, IBEW, Local 613
Olivia Hankins, Job Corps - MTC
Sendreka Lakes, Columbus Chamber
Harry Lange, (LEO) Harris Co. Bd. of Com.
Gail Long, GDOL
JP Roberson, Brookstone Surgical Ctr.
Sherlonda Walker, (LEO) Talbot Co. Bd. of Com.



Agenda Discussion

I. Welcome

Chester Randolph, LCWDB Chair

The following is a summary of the discussion as it pertains to the Workforce Innovation and Opportunity Act of 2014 and the responsibilities conferred upon the local workforce area, which comprises the eight-counties of Chattahoochee, Clay, Harris, Muscogee, Quitman, Randolph, Stewart and Talbot, and the cities and municipalities contained therein. These minutes, in accordance with the Workforce Innovation and Opportunity Act, contain motions presented for approval. A sufficient number of members were present to satisfy a quorum for voting. These minutes are open for public viewing and made available upon request.

The meeting was called to order by Chair Chester Randolph with a welcome and a request for introductions from those present.

Mr. Randolph began discussion by thanking the attendees for their presence. He continued by stating the importance of attending the board meetings for 4 of our members have had to be removed due to non attendance and the process had begun to fill those vacancies.

After thanking everyone again for their attendance, the Chair asked if there were any questions or discussion regarding the June 15, 2017 minutes (A Copy is attached to original minutes as permanent record). There being no discussion, the Chair asked for a motion to approve the minutes as written.

Action Taken:

Tony Calloway so moved and Joe Lee Williams properly second, approval was granted by majority of all active board members in attendance to approve the minutes as written for June 15, 2017.

II. Approval of One-Stop Certifications

Howard Pendleton, WIOA Director

Mr. Pendleton informed the board that under WIOA it was required to certify each of the one-stop centers in a local area (both the comprehensive and all affiliate sites) our LWDA has seven total – one comprehensive located down at the GDOL (700 Veterans Parkway) and six affiliates. Mr. Pendleton gave a brief overview and discussion of the certification criteria and how the appropriate staff conducted the process. The certifications have been done and confirmed by our CLEO, we just need the board to approve them as well.

The Chair asked if there were any questions or discussion. There being no further discussion, the Chair asked for a motion to approve the one-stop certifications.

Action Taken:

Carolyn Hugley so moved and Carl Brown properly second, approval was granted by majority of all active board members in attendance to approve the one-stop certification at presented.

III. Approval of By-Laws Changes

Mr. Pendleton informed board members that during the State's review of our Board Certification Report they cited two issues that were not stipulated in the by-laws and were required in order to remain in compliance with Federal regulation. An amendment summary had been included in your packets for review. We've amended the by-laws to incorporate these items as required.

The first amendment was under Article III, Section (B) VACANCIES, now the third paragraph includes Georgia Rule 159-2-1.05(5) which states a LWDB member shall be automatically removed and replaced for failing to attend three (3) consecutive board meetings without cause. Mr. Pendleton noted it was required to removed four board members due to non- attendance and those positions were in the process of being filled.

The second amendment was under Article VI, Section III which reads as follows, "Members to serve on each standing committee shall be voluntary and shall consist of board members and include other individuals appointed by the board who are not members of the board with an expressed interest and optimum knowledge or expertise in the area represented." Mr. Pendleton noted that the process for filling a non-board member slot on each of the board's committees had begun.

Mr. Pendleton asked if there were any questions or discussion about the changes to the By-Laws. The chair again stressed the importance of attending the meetings and asked if there were any questions or discussion regarding the amended by-laws. There being no further discussion, the Chair requested a motion to approve the by-laws as amended.

Action Taken:

Carolyn Hugley so moved and Tony Calloway properly second, approval was granted by majority of all active board members in attendance to approve the by-laws as amended.

IV. Approval of Adoption to EPL

Mr. Pendleton informed the Board that there was additional information requested from a Vendor (CSUCE) that required their request for EPL adoption to be tabled until the next board meeting in December. Their request would be presented to the board at that time.

Action Taken: No action taken.	
V. Presentation by Georgia Tech	Kenya Harrison, Georgia Tech
<p>Mr. Pendleton reminded the board that we currently had the Vet² Program through the Operation Transitioning Military Assistance Grant funding that wasn't a part of our regular formula funding and had already had several successful outcomes for participants that had gone through the program. Mr. Pendleton introduced Mr. Kenya Harrison from Georgia Tech. Mr. Harrison gave a presentation of their full array of Programs of Study for Veteran's and provided an overview and discussion (A Copy of the material presented is attached to original minutes as permanent record). A lengthy discussion ensued with several inquiries being made regarding the participants (once completed) staying in our community rather than relocating in other parts of Georgia or out of state altogether.</p> <p>The Chair noted that additional enter-action with local businesses was needed to generate more interest in taking advantage of personnel completing this training and utilizing their talents for the betterment of our community. The Chair stated the APOC Committee needed to convene and research our area for that enter-action with the businesses and industry here and then report back to the board. Therefore, voting to include the Vet² of study presented here today in our regular formula funding would be tabled until a later date to allow further research.</p> <p>The Chair asked if there were any other questions or discussion. With no further discussion, the Chair thanked Mr. Harrison for the good works they were doing and for providing the presentation of their programs of study and stated the board would notify them when this item would be on the Agenda for discussion and approval.</p>	
Action Taken: No action taken.	
VI. Financial Report	
<p>A report of the WIOA Local Area Grant Summary broken down by youth/adult/dislocated worker/rapid response funds was provided to Board members for discussion. (A Copy is attached to original minutes as permanent record). Mr. Pendleton provided a brief overview and discussion of awards and expenditures.</p>	
Action Taken No Action required.	
VII. Old Business	
<p>The Chair asked if there was any new or old business to discuss. Mr. Rick Jones provided flyers regarding the "Columbus 2038 Our Future Matters" Community Visioning Meetings to discuss Community Goals, Economic Development, Transportation, Need & Opportunities, Land Use and Housing. Mr. Jones stressed the importance of these meetings and asked the board members to spread the word to generate community interest in attending the meetings.</p> <p>The Chair asked if there was any questions or any other discussion. No further discussion followed.</p>	
Action Taken: No action required.	
VIII. Next Meeting	
The next board meeting is scheduled for December 16, 2017.	
Action Taken: No action required.	
IX. Next Meeting	
With no further discussion, meeting was adjourned. We wish all members and their families a very Happy Thanksgiving Holiday! .	

Minutes Reviewed By: Howard T. Pendleton

Approval Date: _____

Member Name	Organization	Action Taken							
		Agenda Item I (Minutes)				Agenda Item II (Approval of One-Stop Certifications)			
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Bethune, Georgia	L & S Services	X				X			
Bloom, Richard	Brookstone Surgical Center			X				X	
Brown, Carl	Upshaw, Brown & Associates	X				X			
Calloway, Tony	Primerica	X				X			
Carlisle, Doreene	GA Voc Rehab Svcs	X				X			
Chambers, Travis	Elite Realty			X				X	
Dorsey, Belva	Enrichment Services	X				X			
Doyle, Michelle	Valley Hospitality			X				X	
Farley, Elsie	Pearl's Catering			X				X	
Harp, Charles	Gildan	X				X			
(pending...)	Business Sector			X				X	
Hopson, April	Columbus Tech			X				X	
Hugley, Carolyn	State Farm Insurance	X				X			
(pending...)	Cols Career Center			X				X	
Jones, Rick	CCG Eco / Dev	X				X			
(pending...)	IBEW Local 613			X				X	
LaMee, Beverly	Housing Authority of Columbus, GA	X				X			
Llewellen Konan, Tricia	Goodwill Industries	X				X			
Lloyd, Jamie	Cols Tech College			X				X	
Martin, John	The Martin Firm			X				X	
McNeer, Ann	Master Tax Solutions	X				X			
Murphy, William	Cols Chamber of Commerce			X				X	
Ramsey, Ernestine	A.J. McClung YMCA			X				X	
Randolph, Chester	Caldwell Bankers Realtors	X				X			
Reed, Marva	Dept Health & Human Services			X				X	
Ruff, Gwendolyn	Columbus Water Works	X				X			
Sabree, Saleemah	Experience Works	X				X			
(pending...)	Business Sector			X				X	
Smith, Dexter	Com Wkrs of USA, Local 3212	X				X			
Stoller, Frederick	CHP, International – Job Corps.	X				X			
(pending...)	Business Sector			X				X	
Taylor, Clint J.	GA Power Comp.			X				X	
Timmons, Wendy	Sixty Two Graphic Studio	X				X			
Vinson, Tim	MCSD			X				X	
Watson, Eddie	Clay Hill Hunting	X				X			
Williams, Joe Lee	Stewart Co. BoC	X				X			
Totals:		19	0	17	0	19	0	17	0

Member Name	Organization	Action Taken							
		Agenda Item III (Approval of By-Law Changes)				Agenda Item IV (Approval of Adoption to EPL)			
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Bethune, Georgia	L & S Services	X							X
Bloom, Richard	Brookstone Surgical Center			X				X	
Brown, Carl	Upshaw, Brown & Associates	X							X
Calloway, Tony	Primerica	X							X
Carlisle, Doreene	GA Voc Rehab Svcs	X							X
Chambers, Travis	Elite Realty			X				X	
Dorsey, Belva	Enrichment Services	X							X
Doyle, Michelle	Valley Hospitality			X				X	
Farley, Elsie	Pearl's Catering			X				X	
Harp, Charles	Swift Spinning	X							X
(pending...)	Business Sector			X				X	
Hopson, April	Columbus Tech			X				X	
Hugley, Carolyn	State Farm Insurance	X							X
(pending...)	Cols Career Center			X				X	
Jones, Rick	CCG Eco / Dev	X							X
(pending...)	Business Sector			X				X	
LaMee, Beverly	Housing Authority of Columbus, GA	X							X
Llewellyn, Tricia	Goodwill Industries	X							X
Lloyd, Jamie	Cols Tech College			X				X	
Martin, John	The Martin Firm			X				X	
McNeer, Ann	Master Tax Solutions	X							X
Murphy, William	Cols Chamber of Commerce			X				X	
Plemmons, Brian	Valley Hospitality			X				X	
Ramsey, Ernestine	A.J. McClung YMCA			X				X	
Randolph, Chester	Caldwell Bankers Realtors			X				X	
Reed, Marva	Dept Health & Human Services	X							X
Ruff, Gwendolyn	Columbus Water Works	X							X
Sabree, Saleemah	Experience Works			X				X	
(pending...)	Business Sector			X				X	X
Smith, Dexter	Com Wkrs of USA, Local 3212	X							X
Stoller, Frederick	CHP, International – Job Corps.	X				X			
(pending...)	Business Sector			X				X	
Taylor, Clint J.	GA Power Comp.	X							X
Timmons, Wendy	Sixty Two Graphic Studio	X				X			
Vinson, Tim	MCSD	X							X
Watson, Eddie	Clay Hill Hunting	X							X
Williams, Joe Lee	Stewart Co. BoC	X							X
Totals:		19	0	17	0	0	0	17	19

Member Name	Organization	Action Taken							
		Agenda Item V (Georgia Tech Presentation)							
		Yes	No	Absent	Abstain	Yes	No	Absent	Abstain
Beard-White, Georgia	L & S Services				X				
Bloom, Richard	Brookstone Surgical Center			X					
Brown, Carl	Upshaw, Brown & Associates				X				
Calloway, Tony	Primerica				X				
Carlisle, Doreene	GA Voc Rehab Svcs				X				
Chambers, Travis	Elite Realty			X					
Dorsey, Belva	Enrichment Services				X				
Doyle, Michelle	Valley Hospitality			X					
Farley, Elsie	Pearl's Catering			X					
Harp, Charles	Swift Spinning				X				
(pending...)	Business Sector			X					
Hopson, April	Columbus Tech			X					
Hugley, Carolyn	State Farm Insurance				X				
Irvine, John J.	Cols Career Center			X					
Jones, Rick	CCG Eco / Dev				X				
(pending...)	IBEW Local 613			X					
LaMee, Beverly	Housing Authority of Columbus, GA				X				
Llewellen Konan, Tricia	Goodwill Industries				X				
Lloyd, Jamie	Cols Tech College			X					
Martin, John	The Martin Firm			X					
McNeer, Ann	Master Tax Solutions				X				
Murphy, William	Cols Chamber of Commerce			X					
Ramsey, Ernestine	A.J. McClung YMCA				X				
Randolph, Chester	Caldwell Bankers Realtors			X					
Reed, Marva	Dept. Health & Human Services				X				
Ruff, Gwendolyn	Columbus Water Works				X				
Sabree, Saleemah	Experience Works			X					
(pending...)	Business Sector				X				
Smith, Dexter	Com Wkrs of USA, Local 3212				X				
Stoller, Frederick	CHP, International – Job Corps.				X				
(pending...)	Business Sector			X					
Taylor, Clint J.	GA Power Comp.				X				
Timmons, Wendy	Sixty Two Graphic Studio				X				
Vinson, Tim	MCSD				X				
Watson, Eddie	Clay Hill Hunting				X				
Williams, Joe Lee	Stewart Co. BoC				X				
Totals:		0	0	17	19				