

**THE CONSOLIDATED GOVERNMENT OF COLUMBUS, GEORGIA**  
**Government Annex Building**  
**420 10<sup>th</sup> Street, 2<sup>nd</sup> Floor**  
**Columbus, Georgia**

**INSTRUCTION FOR MAKING PROPOSALS FOR  
PURCHASE OF COLUMBUS CONSOLIDATED GOVERNMENT LAND**

1. Since Columbus Code (Code Sec. 7-501.), permits sale to private persons only through “reasonable competitive bidding procedures”, a public Invitation for Proposals must be issued and advertised in the case of each sale.

2. Such invitation shall be published at least once a week for two consecutive weeks in the Columbus Ledger. Additional advertising or notice may be published or otherwise given if and to the extent deemed advisable by the Consolidated Government of Columbus, Georgia.

3. An invitation may call for proposals for a single parcel or for a group consisting of two or more parcels. If dealing with a group, the invitation may call for proposals either for the group as a whole, or for individual lots, which comprise the group, or for both in the alternative.

4. Prospective bidders interested in specific parcel or parcels may, even before such is made the subject to invitation, submit a proposal with respect to such parcel or parcels. In determining what parcel or parcels should be included in an invitation and when such invitation should be issued, due consideration will be given to the interest thus manifested by such bidders; but the Consolidated Government shall not be committed to any course of action simply by permitting such proposal to be made.

5. A proposal shall consist of, and may be made by submitting to the Consolidated Government, the following items:

- (A) Contract (s) for Purchase and Sale.
- (B) Completed Purchase Property Application Form

Item (A) must be submitted in duplicate. Items (A) and (B) must be on forms furnished by the Consolidated Government, which shall be duly completed and signed by the Bidder.

6. No proposal shall be accepted which offers to pay less than the minimum price established for such property by the Consolidated Government. Information as to such minimum prices may be obtained by the Community Reinvestment Department.

7. In its consideration of the proposals submitted, the Consolidated Government will not be governed by price alone, since it is required also to consider the bidder’s plans for improving the property, and his financial and legal ability to carry them out. No

proposal will be accepted unless deemed by the Consolidated Government of Columbus, Georgia to be in the best interest of the public.

8. All proposals shall be submitted at the Community Reinvestment Department, Government Annex Building, Second Floor, 420 10th Street, Columbus, Georgia, in a sealed envelope labeled or marked on the outside “Proposal to purchase \_\_\_\_\_ submitted by \_\_\_\_\_”.

“(identifying the pertinent parcel or parcels and giving the bidder’s name/address)”.

9. The invitation shall specify the time allowed for submitting proposals, shall announce a public meeting for the opening of proposals at an hour and place specified, and shall require that proposals be irrevocable for at least 30 days following such meeting. At such meeting the proposals shall be opened, and thereupon:

(A) All “Purchase Property Application Form” shall be withdrawn for the Consolidated Government’s confidential consideration, but other items of the proposal submitted may be inspected by any person.

(B) Any bidder submitting a proposal eligible for consideration, may, if he so desires, increase the price offered by him for the property, bidding competitively with others present, and amend his proposal to reflect such increase at the conclusion of the bidding.

(C) The Consolidated Government of Columbus, Georgia, may announce its acceptance of a proposal and/or its rejection of any one or more proposals; or, it may defer any such decision for further consideration, and no further public meeting shall be required.

10. The Consolidated Government of Columbus, Georgia shall reserve the right to reject any and all proposals, and to waive any and all irregularities that might appear in any proposal.

11. Forms required for use in making proposals may be obtained from the Community Reinvestment Department, Government Annex Building, Second Floor, 420 10<sup>th</sup> Street or online at [www.columbusga.org/communityreinvestment](http://www.columbusga.org/communityreinvestment). Particular attention is invited to the form of “Contract for Sale and Purchase”, which embodies the essentials of the bidder’s proposal and will constitute the agreement of the parties if accepted and executed by the Consolidated Government of Columbus, Georgia.